



## Public Works Department

---

### IMPORTANT NOTICE

**You must be at least 18 years old to reserve a park or obtain a permit for City of Chula Vista parks.**

Be sure to bring this receipt with you on the day of your event. City of Chula Vista staff may request this document at any time during your event.

### CANCELLATION / CHANGES POLICY

Reservation cancellations can only be made online via our website [www.chulavistaca.gov/goto/parkreservation](http://www.chulavistaca.gov/goto/parkreservation).

Cancellations made 7 or more business days in advance will receive a full refund less a \$5.00 handling fee. Cancellation made less than 7 business days in advance will only be refunded the security deposit. Changes to reservation dates/locations are not allowed once the reservation payment has been submitted. A cancellation for the incorrect/re-scheduled event must be submitted online, and a new reservation will have to be made in order to reserve a different date/location.

### RAIN CANCELLATIONS

Rain cancellations are determined on the day of the event by City of Chula Vista staff. To request a refund due to rain, please submit a Refund Request online at [www.chulavistaca.gov/goto/parkreservation](http://www.chulavistaca.gov/goto/parkreservation).

### REFUNDS

All refunds for deposits and cancellations will be processed within 30 business days after the cancellation or event. If you have used a credit card to pay for your park reservation, and are entitled to a refund of your deposit, it will be automatically credited to your account, unless the reservation was made more than 6 months in advance.

If the reservation was made more than 6 months in advance, you will receive a refund by check instead. Please refer to your financial institution for the specific deposit date.

### CONTACT US

For any inquiry regarding park reservations, rules and regulations or cancellations, you may email [cvparks@chulavistaca.gov](mailto:cvparks@chulavistaca.gov).

### PARK RULES AND REGULATIONS

1. There is no smoking permitted at any City parks.
2. All trash and litter must be placed in trashcans. No confetti please. C.V.M.C. 2.66.90.
3. You may bring your own tables and chairs along with canopies no larger than 10 feet by 10 feet and no more than three canopies per event.
4. All catered events must have a Park Reservation.
5. No amplified music, TVs, live music or generators are allowed. Battery powered radios and boom boxes are allowed as long as the volume is kept down and they are not modified to include an amplified sound system. C.V.M.C. 2.66.185.
6. No animals or petting zoos are allowed except for dogs and cats. Dogs and cats must remain on a leash that is not longer than 6 ft. in length. C.V.M.C. 2.66.130
7. All vehicles including motorcycles must stay in parking areas. No driving on park grounds. C.V.M.C. 2.66.100.
8. At Rienstra Sports Complex, Eucalyptus, Harborside, Friendship, Lauderbach, Memorial, Orange, and SD&GE Parks, alcohol is not allowed without a permit. This does not apply to the J St. Marina, Marina View, or Bayside Park, where alcohol is strictly prohibited. C.V.M.C. 2.66.035. If you are having alcohol you are required to purchase an Alcohol Permit – **ONLY if you have not made a PARK RESERVATION**. Alcohol permits are \$30 for Residents of Chula Vista and \$60 for nonresidents. Your park reservation will serve as your permit, and may be checked by Chula Vista Staff at any time during your event. Alcoholic beverages are permitted, however, no keg beer or glass containers.
9. Fires are allowed only in grills. C.V.M.C. 2.66.140. (i.e. This restricts the use of deep fryers).
10. No guns, firecrackers, rockets, torpedoes, air guns, or slingshots are allowed in any park. C.V.M.C. 2.66.200.
11. Park hours are 7:00 a.m. to 10:30 p.m. at Rohr Park and 8:00 a.m. to 10:30 p.m. at all other parks.
12. No overnight camping. C.V.M.C. 2.66.060.
13. No one may charge a fee, sell any merchandise, display signs or posters, hand out leaflets or advertise in any Chula Vista park without written consent from the Director of Public Works. C.V.M.C. 2.66.060.
14. Electricity is not provided for public use in any Chula Vista park.
15. Standard air jumps (15' x 15') or ponies are allowed in selected park areas by permit only and only one standard air jump/pony permit per shelter is allowed. You are required to select from approved air jump vendors only.
16. No game trucks or food trucks are allowed to park in any City parking lot, nor on any City street, per C.V.M.C. 5.62.020.
17. Items prohibited from use in City parks include: paint ball guns, giant human hamster balls and lawn darts. List may be updated periodically.

**\*\* Refunds of security deposits for park reservations will be denied if any of the park rules or regulations are violated. \*\***